

**Board of Public Works and Safety
Regular Meeting Minutes
April 4, 2016**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O’Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

There were no public comments.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held March 21, 2016
2. Board of Works Claims.
 - Pension Payroll in the amount of \$57,341.49
 - #032516 Sewer Utilities in the amount of \$59,594.43
 - #032516 BOW Contracts/Utilities in the amount of \$36,828.70
 - Payroll in the amount of \$339,840.73
 - #040216 Sewer Utilities in the amount of \$173.66
 - #040516 RDC Contracts/Utilities in the amount of \$484,555.22
 - #040116 BOW Contracts/Utilities in the amount of \$13,608.01
 - #040416 BOW General Obligations in the amount of \$88,124.55

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request to Close One Block of South Main Street for Classic Car Show on April 16, 2016 -
Ron Bailey came forward and stated he is part of the group The Chordlighters who will be

putting on a show at the Artcraft Theatre, and having a Classic Car Show in front of the theatre, on April 16th. Mr. Bailey stated his request should have read North Main Street instead of South. He would like to request the closure of one block of North Main Street from Jefferson Street to Madison Street on April 16, 2016, from 5:30 to 9:30 p.m. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Credit Application to West Side Tractor Sales, Inc. - Clerk-Treasurer Jayne Rhoades stated this is a credit application for the Street Department. Ms. Rhoades stated we already have an account with this company, but their parent company would like the credit application on file. City Attorney Gray stated she has reviewed this application, and found that some revisions need to be made. A discussion was held. Mayor McGuinness made a motion to approve the application with revisions stated by the City Attorney, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Economic Development Agreement by and Between the City of Franklin Redevelopment Commission, City of Franklin Board of Works and Safety, and Investment One DBA Bemis Group - Community Development Director Krista Linke gave an overview of the Economic Development Agreement between the Redevelopment Commission (RDC) and Investment One DBA Bemis Group. This agreement is to move forward with redevelopment of the old garment factory, and needs the Board of Works approval. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Title VI Plan/Nondiscrimination Agreement, with Public Hearing- City Engineer Travis Underhill stated we executed a contract with First Group Engineering regarding this document and an ADA Plan update. This is a requirement of federal highway and INDOT in order to use federal highway transportation dollars. Mayor McGuinness opened the floor for a public hearing, no one asked to speak. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. City Attorney Gray stated that if we are using INDOT funds we must give a copy of our anti-discrimination policy to bidders and vendors.

Request a No Parking Zone on the West Side of Hurricane Street from Jefferson Street to a Point Approximately 75 Feet North of said Intersection to Allow Adequate Room for Turning Movements of FCSC School Buses - City Engineer Travis Underhill stated Mr. Doty and Mr. Dickinson of the Franklin School Corporation came to him and Civil Technician Mark St. John regarding the difficulty in buses making turns in this area, and suggesting a “No Parking” zone. This request was reviewed by several city departments with all stating this would

be a positive action to take. The “No Parking” zone would be on the west side of Hurricane Street from Jefferson Street to a point approximately 75 feet north of the intersection. Mayor McGuinness made a motion to approve this as an all-day “No Parking” zone, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request Approval of Conflict of Interest Forms – Clerk-Treasurer Jayne Rhoades stated she had received Conflict of Interest Forms from Council members Drew Eggers, & Keith Fox, and BZA/Plan Commission member Tim Holmes, and is asking for the Boards acceptance of these forms. A discussion was held. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Mr. Swinehamer asked when additional signage for truck routes will be installed. Street Commissioner Brett Jones stated they should be up within the next two weeks. A discussion was held.

City Engineer Travis Underhill stated that King Street signage was up and work is beginning. Mr. Underhill also stated that he had preliminary numbers from four bidders for the King Street & Paris bypass project and towers. One general contractor bid on just the towers. Mr. Underhill stated that all bids received were under the engineer’s estimate of 5.5 million dollars. The lowest bid received was 4.367 million from Reith-Riley. Mr. Underhill stated that they are still analyzing these numbers since they were just received last Friday afternoon. Mr. Underhill stated he should have the contract with recommendations by the next meeting.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:21p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled: 4/6/16

Joseph McGuinness, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer